

KS2 and parent Acceptable Use

sabrey@sppsc.org [Switch accounts](#)



Not shared

* Indicates required question

Intake Group (the September year they started school) *

Choose



Child's name *

Your answer



My Online Safety Rules *

- I will only use school IT equipment for activities agreed by school staff.
- I will only delete my own files unless my teacher gives me permission to delete someone else's. I will not look at other people's files.
- I will not use my personal email address or other personal accounts in school when doing school work.
- I will not sign up for any online service on school devices unless this is an agreed part of a school project approved by my teacher and agreed by my parent/carer.
- I will only open email attachments if it has been approved by a member of school staff in school or a parent/carer out of school. If I am unsure about an attachment, I will ask an adult for help.
- I will not tell anyone other than my parents/carers my passwords. I will not use other people's usernames or passwords to pretend to be them online.
- I will make sure that all online contact I make is responsible, polite and sensible. I will be kind and respectful at all times.
- I will not deliberately look for, save or send anything that someone could find unpleasant or upsetting. If I come across anything upsetting, unpleasant or nasty, or anything that makes me feel unsafe, I will tell my teacher or my parent/carer immediately.
- If someone says, asks or posts anything upsetting, unpleasant or nasty, about me or anything that makes me feel unsafe, I will not reply. I will tell my teacher, my parent/carer or another trusted adult immediately.
- I will not give out my own or other people's personal information such as name, phone number, home address, interests, schools or clubs. If I have to use a name online, I will use an anonymous nickname. I will tell my teacher or parent/carer if anyone asks me online for personal information.
- Uploading or sending my image (photographs, videos, live streaming) online puts me at risk. I will always seek permission from my teacher or parent/carer if I wish to do this. I will not take, share or upload any image of anyone else without their permission and also, if they are a child, without their parent's/carer's permission.
- Even if I have permission, I will not upload any images, videos, sounds or words that **could** upset, now or in the future, any member of the school community, as this is cyberbullying.
- I understand that some people on the internet are not who they say they are, and some people are not safe to be in contact with. I will not arrange to meet someone I only know on the internet. If someone asks to meet me, I will not reply to them and I will tell a teacher or a parent/carer immediately.
- I understand that everything I do or receive online can be traced now and in the future. I know it is important to build a good online reputation.
- I understand that some personal devices are allowed in school and some are not, and I will follow the rules. I will not assume that new devices can be brought into school without getting permission.
- I will not lie about my age in order to access games, apps or social networks that are for older people as this will put me at risk.
- I understand that these rules are designed to keep me safe now and in the future. If I break the rules my teachers will look into it and may:

1. Speak to me about my behaviour
2. Speak to my parents/carers about my use of technology
3. Remove me from online communities or groups temporarily



4. Not allow me to use laptops/computers or other devices to access the internet, school computer network or particular programmes and apps.
5. Take any other action necessary to keep me and others safe.

- ☐ Pupil: I am agreeing to show that I understand and will try to abide by these rules.
- ☐ Parent/Carer: I am agreeing to show that I understand and will support my child in trying to abide by these rules.

Personal Mobiles – Pupils *

We recognise that mobile phones are part of everyday life for many children and that they can play an important role in helping pupils to feel safe and secure. However, we also recognise that they can prove a distraction in school and can provide a means of bullying or intimidating others. Therefore:

- Pupils are not permitted to have mobile phones at school or on trips.
- If in the rare event of a parent wishing for his/her Year 6 child to bring a mobile phone to school to contact the parent after school:
 1. the parent must discuss the issue first with his/her child's class teacher/school office;
 2. the phone must be handed in to the Year 6 teacher for secure safekeeping through the day, switched off, first thing in the morning and collected by the child at home time. (NB The phone is left at the owner's own risk, however, it will be kept securely in the classroom).
- Mobile phones brought to school without permission will be confiscated and returned at the end of the day and parents will be contacted.

Where mobile phones are used in or out of school to bully or intimidate others, the Headteacher has the power to intervene to such an extent as it is reasonable to regulate the behaviour of pupils when they are off the school site.

- ☐ Pupil: I am agreeing to show that I understand and will try to abide by these rules.
- ☐ Parent/Carer: I am agreeing to show that I understand and will support my child in trying to abide by these rules.



Personal watches – Pupils

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We recognise the use of watches and the benefits children can get to support them telling the time. Please ensure watches have no camera capability as this poses a safeguarding issue. If watches have additional capabilities such as games and are causing a distraction to your child or others their class teacher may speak to the parent about the suitability of the watch in the learning environment.

- ☐ Pupil: I am agreeing to show that I understand and will try to abide by these rules.
- ☐ Parent/Carer: I am agreeing to show that I understand and will support my child in trying to abide by these rules.

Use of Personal Digital Devices by Parents/Carers *

St Paul's Primary School recognises that parents/carers may wish to have their personal mobile phones and cameras with them on the school site. However, safeguarding of pupils within our school is paramount and it is recognised that personal digital devices (this includes all computers, laptops, cameras, mobile phones, tablets and any other devices which have the ability to capture pictures and/or with access to the internet) have the potential to be used inappropriately, therefore:

- Personal digital devices should only be used away from the pupils either in the office or off-site beyond the boundaries of the school, unless the Headteacher grants permission.
- The school's main telephone number can be used for emergencies.
- Photos of pupils must not be removed from the school site without prior discussion and permission from the Headteacher and in accordance with the Data Protection Act 2018 and all pupils in the picture(s) having a 'Use of images consent form' signed.
- In circumstances where there is a suspicion that the material on a mobile phone may be unsuitable and provide evidence relating to a criminal offence, the 'Allegations of Abuse' process will be followed (please refer to our 'Safeguarding and Child Protection Policy').
- Parents/carers remain responsible for their personal digital devices and will bear the responsibility of any damage or loss.
- Parents/carers are allowed to capture images on their personal digital devices during school performances/assemblies/events, providing they have agreed the parents/carers acceptable use agreement.

- ☐ Pupil: I am agreeing to show that I understand and will try to abide by these rules.
- ☐ Parent/Carer: I am agreeing to show that I understand and will support my child in trying to abide by these rules.



Name of Parent/Carer - this is counting as your signature *

Your answer

Submit

Clear form

Never submit passwords through Google Forms.

This form was created inside St Pauls VA Primary School. [Report Abuse](#)

Google Forms

