



St Paul's Church of England Primary School

MINUTES OF THE FULL GOVERNING BODY EXTRAORDINARY MEETING held via video conferencing at 5pm on Tuesday 12th November 2020

(Governors having previously agreed unanimously by email that Standing Orders should be temporarily waived to allow 100% governor attendance by remote access for the duration of the COVID 19 situation)

Governors Present: Beverly Jones – Chair, Sarah Abrey, Andrew Blake (Associate Member), Suranga Chandratillake, Helen Darrell (Headteacher), Nick Giesler (Associate Member), Simon Jarvis, Liam Kelly (Associate Member), Russell Re Manning, Katie Sharkie, Alex Smith (Associate Member) and Virginia Weston.

Also in Attendance: Jacquie Watts (Clerk).

(NB: Governor Challenge, Questions and Monitoring are highlighted in bold)

1. Apologies for Absence

NOTED: apologies for absence were received from Hilary Aldred and Katie Barron because of work commitments.

AGREED: to accept apologies as tendered.

[Apologies from Tom Auld were not received by the Clerk, but were received indirectly after the meeting had finished and it was no longer possible for them to be tendered or approved].

2. Declarations of Interest

NOTED: there were no declarations of interest in relation to the meeting.

3. Election of Vice Chair

NOTED: Stephanie Fityan had resigned as a governor. Hilary Aldred had resigned as the remaining Vice Chair because she felt that she did not have the time to devote to the role. Given the risks of the pandemic, the Chair had considered it to be a matter of urgency to appoint a replacement Vice Chair as soon as possible.

NOTED: Katie Sharkie had volunteered to serve as Vice Chair. The Chair asked if anyone else wished to volunteer. There were no offers. Katie Sharkie was proposed as Vice Chair by Virginia Weston and seconded by Sarah Abrey. The Clerk asked if there were any further nominations. There were none. She asked if the meeting was willing to decide the matter by a show of hands.

AGREED: unanimously to vote on the election of Vice Chair by a show of hands.

AGREED: unanimously to elect Katie Sharkie as Vice Chair for the remainder of the 2020/21 academic year and until the first governing body meeting of the Autumn Term 2021.



St Paul's Church of England Primary School

NOTED: Virginia Weston thanked Hilary Aldred for previously standing as Vice Chair and for her work in the role. The rest of the Governing Body supported her thanks.

4. AOB

4.1 Appointment of Parent Governor

NOTED: the Chair of Governors had previously emailed all governors to ask if they were willing to consider the appointment of the new parent governor although it was not a substantive item on the agenda. The Clerk confirmed that no one had objected to the proposal. She asked the meeting if it was willing to consider the appointment of the parent governor as AOB.

AGREED: to consider the matter of the parent governor as AOB.

NOTED: Sharon Geva had been elected by the parent body as the new parent governor following the resignation of Pippa Savage. Information about her had previously been circulated to governors via email. She had already cleared DBS and Section 128 checks.

AGREED: unanimously to confirm the appointment of Sharon Geva as parent governor for a period of four years commencing 12th November 2020.

4.2 Governor Membership

NOTED: in response to a question from a governor, that Stephanie Fityan had resigned as an LA nominated governor. The Chair had written to all Associate members to notify them of the vacancy and to ask if they wished to be considered. Alex Smith was pursuing an application to the LA via the Clerk. If his application was received in time and approved by the LA it was expected that his appointment could be considered by the December meeting of the Governing Body. **Governors commented on the value of succession planning. It was felt that the governing body would benefit from maintaining legal expertise amongst its members. Governors knew possible candidates but it was too early for them to be approached.**

4.3 School Website

NOTED: changes and updates to the school website, including the addition of governor profiles.

5. Date and Time of Next Meeting

AGREED: as Monday, 7th December 2020 at 6.30pm via Zoom. **The Chair encouraged everyone to read all documents well in advance of the meeting so that there was more time for broader discussion.**

The Meeting concluded at approximately 5.20

Drafted by: Jacquie Watts



St Paul's Church of England Primary School

**Clerk To The Governors
13th November 2020**

Approved by The Governing Body on:

Date:

Signature (Chair):